



Amber Guardianships

Thank you for choosing our guardianship services!

STUDENTS WELCOME PACK

Amber Education (UK) Services Limited

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Amber Guardianships (UK)

Email: AG@amberedu.co.uk

Living in the UK

Welcome Introduction

Your first week in the UK will be unsettled, you will be learning to live a very different life in your new school, coping with many cultural differences such as the different type of food, sorting out your timetable at school and most importantly, making new friends, and trying to use English all of the time!

Role of your Guardian

You may feel tired and homesick sometimes, remember you are not alone with this feeling, and you can discuss any problems with your Area Coordinator/Coordinator Administrator who is on call to help you at all times.

Those students who are under the age of 17, is required by English law to have a guardian. This is written as a policy within the Tier 4 Visa and safeguarding for children. It is of great importance that if you have any problems you contact your guardian straight away. If you are under the age of 17 you must let your guardian know where you plan to in half terms and holidays. The school will need not only authorisation from your parents but also from your guardian. Your safety within the UK is our priority.

Here are the emergency contact details of both our London Amber guardians:

Winggee Siu:

Email: Winggee.siu@amberedu.co.uk

Mobile: 07487225711

Amber office Telephone: 020 7734 0274

Please find more information on other contacts, such as Consultant and both your UK guardians at the end of this document.

Guardian Visits

For those who are under the age of 17, you will need permission from your guardian and your parents before you go out. This could be very easy, you can ask your parents to write to your guardian telling them that they permit you to go out and do an activity. The parents will need to sign this letter and provide it to the guardian. If you were to go visit the town, cinema or other activities with your friends, let your house parent know as well.

To go on school trips, you will need permission from your guardian and your parents. Again, your parents can write this in a written letter format to your guardian and they will send it to the school.

Things to know about England

Welcome to England, here are a few points about living in the UK.

Manners

Please remember your manners. British people use the words 'please' and 'thank you' all of the time, and if you try to follow this rule you will be surprised how helpful and friendly people are to you. Also, English people queue, do not try to push to the front of the queue- this will not be accepted!

British Weather

Weather in Britain can be very unreliable- always take an umbrella with you wherever you go and have some warm clothes in your bag as even a British summer has cloudy, rainy days and cool evenings.

English Food

Do be prepared to taste and try everything in the UK however, it is very important to discuss any allergies or dislikes with your host family when you arrive in the UK.

Please do not take any food from an English kitchen without asking your host family first as it is considered to be rude. Please make sure that you are always home for meals and if you are not going to be then let your family know in advance.

Telephone

Phone calls in England are very expensive. Please do not use your host's telephone without asking permission first. You can, of course, call your parents when you arrive in the UK, however, please remember to ask your host family to help you reverse the charge of the call. Should you wish to call your English friends, please ask permission from your host family first, and always offer to pay your family back for the calls that you make. All English families receive itemised telephone bill and they can see where each call has been made. Do not call any numbers that begin with 09 as these are extremely expensive in the UK. Many of you will come to the UK with a mobile phone, try and buy a UK sim card as soon as you arrive- by doing this the cost of your phone calls from your mobile will be considerably cheaper! If you would like your guardian to help you find a good mobile network, please ask.

Fashion

Crazy hairstyles such as dreadlocks and brightly coloured hair are not acceptable at any English school. Generally, for girls the only jewellery that is deemed as acceptable during the school day, is that of a pair of single earring studs. Other visible body piercings are generally not accepted!

Insurance

Before you leave to come to the UK you need to ensure all your possessions against theft, loss or damage. We would recommend you to the arrangement for your extra insurance. More info provided at the end of this info pack for Hong Kong student!

Drinking

Alcohol is forbidden to anyone under the age of 18.

Drugs

The use of any drugs that have not been prescribed by a doctor is forbidden and the UK law regarding this is enforced very strictly.

If you bring some medicine from home, then you must tell your houseparent as soon as you arrive at your new school as it may need to be sent down to the school medical centre for safekeeping as you may not be able to use it throughout the school year. If it is something that you need on a daily basis then ask your houseparent to make you an appointment with the doctor who can then look at prescribing you the English equivalent medicine.

Smoking

If you are under 18 years of age, it is illegal to buy any products that contain tobacco.

It is also illegal to smoke in any enclosed workplaces such as stations, bars etc.

SMOKING IS ALSO ILLEGAL ON ALL FORMS OF PUBLIC TRANSPORT AND IS FORBIDDEN IN ALL SCHOOLS REGARDLESS OF YOUR AGE.

Hitch Hiking

This is not safe in the United Kingdom, although we do realise that in some countries it is a custom.

PLEASE NOTE THAT ANY STUDENT THAT DISOBEYS BRITISH LAW OR ACTS IN A MANNER THAT BRINGS DANGER TO THEMSELVES OR OTHERS RISK BEING EXPELLED FROM THE GUARDIANSHIP IMMEDIATELY.

Contact with Home

Do try to send some postcards of the area in which you are living to your family as well as speaking via phone with them on a regular basis. Your family will want to show their family and friends as they will be interested in the area that you are staying in. Ask your houseparent/host family if you need help posting any of your postcards/letters to home.

Lastly, welcome to the United Kingdom. We, at Amber Guardianships, hope that you have a fantastic time both at your new school and whilst staying with your host family. We hope that you make a lot of friends during your stay in the UK and that these friendships last a lifetime!

Other Contacts

Here are a few more contacts for you, if you would need advice from the local government or help.

It is better to talk to someone about it, even if you feel you can handle the situation. There are a number of different people who will be very happy to talk to you and to help you try to

find a solution to the problem. It may help to talk first with another student who is a trusted friend. However, sometimes you may also need the help and support of an adult or professional, for example from your Guardian or a host family member who you feel most comfortable and safe talking to.

We would expect one of these to be the first person you speak to if you have any concerns.

However, if you do not feel able to speak to a guardian or host family member, other people to talk to are:

- your parents, guardians or other relatives;
- adults in a position of authority at the school you attend, for example, the School Chaplain, Counsellor or Doctor;
- an older student at the school you attend or an older international student who is also allocated a host family through the Guardianship Organisation;
- Westminster City Council 020 76414000 or your local council, if you need more information ask your guardian.
- ChildLine: telephone 0800 1111.
- Police: 101 (police non-emergency number) or 999

If you prefer, you can write to one of the people mentioned, although this does sometimes slow things down.

Registering with a doctor

If you would like to register with a local GP, let the guardian know and the school. However, in every school, there is a fully qualified nurse who will provide you with a check-up. If it is an emergency do contact the school nurse or the ambulance. Normally the house parent will be alerted if it is an emergency.

Cars

While using private cars you must provide your guardian with information on who will be driving you, where you are going and the date and time. This information will be shared amongst the school and Amber education. Make sure also your being safe and put your seat belt every time.

When traveling to a different location and train tickets will need to be booked, you can arrange this yourself. However, you will have to tell your boarding house and guardian where you will be going and who you are going with (for those who are under 17 cannot travel alone).

When you are crossing the road, do be careful and take in mind traffic safety and especially cyclists.

Where do you go in half term?

You have the options of travelling back home to see family, staying with a relative in the UK or a host family arranged by your guardian. You must give the guardian details of your itinerary if you have booked an air ticket and inform your guardian about any travel arrangements you have organised or need to be organised through Amber Education.

Host Family

Your day to day lifestyle will undergo a variety of changes compared with your home country. The easiest way to deal with these changes is for tolerance and respect to be shown on both sides, do try to socialise with your new family, however, do remember that you are a guest in their home!

You will have your own bedroom unless you have requested/been asked to share with another student before you arrive in the UK. Respect your host families' home, do not use blue-tac on the wallpaper in your room, and ask the family if you would like to put anything up in your room.

Be careful when applying make - up as if you drop and it could cause damage to the bedroom furnishings.

It is advisable that you try to speak as much English as possible when you are staying with your host family.

Your host family will expect you to make your bed each day, keep your room tidy and clean and help with the day to day running of the house such as clearing the table after meals and washing the dishes etc. as you would do if you were in your own home. Your host family is always happy to do your washing but be reasonable- don't put a pair of trousers each day!

Your family will almost certainly offer to take you out on trips, please offer to pay your own share of the entrance money, meal etc.

Please also be aware of bathroom cleanliness, be respectful of the host family you have been given and their living situations. Always clean after yourself and make sure the bathroom is clean after you have used it. If you disagree with the bathroom arrangements of the host family, please contact your guardian for guidance.

Meal Time

The host family you have been assigned by your guardian will provide you with a full board accommodation. This includes breakfast, lunch, and dinner. The dinners throughout the day will promote a healthy lifestyle, with a mixture of nutrients. Dietary requirements will be taken down and passed to the host family, to create a safe and healthy living environment for you.

Curfew

The host family will discuss with you what their curfew for every evening is. Generally, some host families provide their student with a house key, but some families prefer to not do this, of course, this will also depend on the age of your student.

Time Keeping

Depending on your age, your host family will give you a curfew for every night (a time to return to the house), if you need to ever stay out later for a special occasion, please speak with your host family before you leave and then they will not worry about you. Some families will give you a house key, and some will not- this is their decision completely!

Electricity

Electricity is expensive in the UK. Try and remember to turn off lights, chargers etc. when you are not using them. If you want to bring your own electrical equipment with you-you can, however, please do bear in mind that everywhere in the UK is 240 volts and you may need to buy a plug adapter, which is available to buy in the UK. Water is either heated by electricity or gas, which makes it expensive, you can, of course, use the shower or bath every day but speak to the family about when is the most convenient time for you to do this, and try and leave the bathroom as you found it when you have finished using it.

Fire risk/ precautions/ care with electrical appliances

Your safety is our priority. When using the cooker, stove or any electronic devices you must be careful of how you use it, the manner you should use it and what precautions you need to take if there was a fire or an electrical outage. The host family you have been assigned to will talk you through what to do in these circumstances. And who to call if the fire or emergency is out of your control.

Family Computers/Internet

Many of our host families will have computers/ internet in their homes and many are happy for you to use it. However, please ask permission before you use the internet/home computers and speak with your host family about download limits and always offer to replace any paper or ink used.

Who do you contact for guidance and help?

If you have a question or experiencing an emergency or simply want to talk to someone, your guardian is just a call or message away. They can give you guidance.

Homesickness

It is understandable that you will feel homesick from time to time within the UK, as your family will be abroad. Here are some symptoms of homesickness:

- **Constantly thinking about home**
- **Anxiety**
- **Depressed motivation**
- **Feeling different from others who seem to be having a good time**
- **Irritability**
- **Loneliness**
- **Missing the people, things, and places associated with a home.**
- **A negative outlook**
- **Sadness**
- **Social withdrawal**
- **Wishing for a connection with someone who will make everything feel better.**

Ways to help:

- **Realise homesickness is a normal feeling**
- **Allow time to get used to your new home environment**
- **Talk about your feelings with friends, guardian or family or a school counsellor.**
- **Post pictures and things from home in your room.**
- **Make plans to visit home, keeping in mind that you will be returning to school.**
- **Get involved in activities at school.**
- **Don't ignore your feelings or try to drown them with risky behaviour.**
- **Learn what helps you relax, such as breathing exercises, exercise, or music.**

- When it comes to school and your expectations of yourself, remember that you must relax and know when to take a rest from studying and do not burn yourself out. Structure your time and work toward finding a healthy balance.

School Information

Resource Centres/Homework (Prep)

Resource Centres are provided by the school specifically for students studying GCSE and A Level courses, where free periods will be provided for you to research information for your homework/prep, and they will have computers, photocopiers, and printers for you to use.

Homework/prep is considered as a vital part of your course and is expected to be handed in on time, and in sufficient quantity to demonstrate that you have spent an acceptable amount of time on each topic. If you have any problems with any of your homework/prep that has been set to discuss this with your teacher, as they are always happy to help.

Facilities

Many if not all schools offer a huge variety of 'extra-curricular' opportunities to take part in out of school including clubs, choirs, languages etc. and particularly smart sports facilities which can not only be enjoyed but also provide you with an opportunity to integrate and socialise with more English speaking students. Some of these clubs are held after school. If you do decide to take part in a club, please tell your host family, and ensure that you can get home if you miss your transport.

Integration

It is a possibility that there are more students from your home country attending your schools. Please try and socialise with as many English speaking students from your very first term in the school. If you are with a student of your own nationality whilst you are with English speaking students please ensure that you try to speak as much English as possible or it might be considered rude. Do not take comments personally or what you may interpret as strange looks, they are probably curious and would like to make friends with you so please do try to talk to them.

Exam Fees

If you have to sit exams whilst you are studying in the UK, you will be responsible for paying the exam fees. In the case of private boarding school students, these will be added to your school account for payment by your parents.

Driving

In the UK you must be 17 years of age in order to apply for a driving license. We must have written permission from your parents via your agent if you wish to learn how to drive whilst you are studying in the UK.

Some of you may not be allowed to learn to drive in the UK due to the nature of the contract that you have signed with your agent.

School Meals

Will be pre-planned, and information will be given to you by the school about school dinners and what is available within boarding homes to eat. If you have any further questions about food and drinks given by the school, please contact your head of boarding or you can ask your guardian and they will ask.

Bathroom

Students must respect the rules of the boarding house or the host family they are staying in. The school bathroom is the property of the school, so keep the bathroom neat and clean. Be respectful to the school and its facilities.

Uniform

Uniform is worn in all English schools. All students under the age of 16 will be expected to wear full school uniform at all times. Students in Year 12 and 13 are not always required to wear the uniform, but there is a certain standard of dress that you are expected to follow. Generally, business dress is expected, and jeans especially worn ones are not acceptable and are not considered as school uniform, however, schools do vary with their opinion on this matter.

Most schools will have their own uniform shops, however, just in case they don't you can use the website School blazer in order to buy your school uniform and name tapes. This website currently provides a 'tailored service to over 100 of the top schools' in the UK. Remember that you will need all of your measurements in order to buy any uniform- you will need chest, height and waist measurements. The website is <http://www.schoolblazer.info/overview/>.

Sexual activity

The age of consent in the UK for sexual intercourse is age 16 years. This is outlined in the national guidance for child protection policy <https://www2.gov.scot/Resource/0045/00450733.pdf>, and the sexual offenses act 2003 <https://www.legislation.gov.uk/ukpga/2003/42/contents>.

For more information or to report an experience which goes against the UK law in sexual intercourse age of consent, please contact your UK Guardian (contacts at the end of the welcome pack) or the NSPCC. Help for children and young people, call ChildLine on 0800 1111.

Things you should be aware of

Medical

If you feel unwell at any time during your stay with your host family, you must inform them immediately, they will then let your Area Coordinator/Coordinator Administrator know. All full-time students are entitled to receive treatment under the National Health Service (NHS) on the production of a valid E111 card (European Health Insurance Card).

If you need to see a doctor, your host family should make an appointment with their family doctor. Most private schools have their own doctors if you feel unwell whilst in boarding, you must tell your houseparent who can then organise you a doctor's appointment if required. Dental treatment is generally not free in the UK if you think that you may need dental treatment to ask your host family/houseparent to help you to make an appointment and discuss the cost with the dentist before you agree to the treatment. However, if you have medical insurance this cost may be covered. Optical treatment- same as for dentistry.

Please contact your guardian straight away if you have any medical emergencies at school and at the host family home.

Passport/Tickets

Soon after you have arrived in the UK, our Area Coordinator/Coordinator Administrator will ask to see your passport to check its validity and will request your ticket to take a photocopy. Please assist them with this, it is in order to help us to organise your transport for your return journey home. Should you extend your stay, please discuss this with your Area Coordinator/Coordinator Administrator.

Depending on the school's policies it could be that the school takes your passport from you when you arrive and store it safely for you in the school safes until a time when you need to use it. Please be as helpful as you can with this- it is for your benefit and it helps to ensure that your passport is not lost!

Excess Baggage

Many students during the course of the year acquire extra schools' equipment and of course clothes, thus they can incur extra baggage charges on their return journey home. Please ensure that you have saved some money throughout the year to pay for this as Amber Guardianships cannot pay it. Your Area Coordinator/Coordinator Administrator will help you to assess how much extra your baggage will cost, but this will only be an estimate, as some airlines are more flexible than others. It might be a good idea at this point to consider sending home large parcels via the post office before departing (especially at the end of the school year) as this is often less expensive than the cost of excess baggage.

Please speak to your host family/houseparent if this is something that you would like to do- we are all here to help!

BRP Card and Police Station

Don't be alarmed, going to the police station is to register your BRP card. You must register your BRP card at least two weeks upon arrival. At times the school would organise someone to come in from the police station and help you register, but sometimes you will need to go online to your local police station and register time and date you can be available to go and

fill in a couple of forms. This is a must, as it is illegal to not register with your local police station. If you are worried about how this process works you can either, ask your guardian or your boarding house. If you are worried about going to the police station on your own, ask your boarding house or you can find some friends who have not yet registered so you can go together. Your safety is our priority and the schools, the school would not allow you to go by yourself.

Religion

The UK is very multicultural and understand the importance of religion and respects the people. There are various places around your local area where if you need to pray you can too. But you will first have to ask for permission from the boarding house and your guardian before leaving the school premises. Also, within the school there is often a prayer room. If you would need help locating this, please ask your boarding house or the school administration.

Student Checklist

Pre-Departure

- 1. Make sure that you have applied for and received your visa**
- 2. Gather official documents that you may need, such as school records and medical certificates.**
- 3. Take out travel/health/personal insurance**
- 4. Before arrival, you must contact your guardian, so they could authorise you a letter to the airline confirming your attendance to school. As some airlines do not allow you to fly on your own (especially if you are under 16) without permission from the school and your guardian within the UK.**

Arrival

You should have already been introduced to your guardian. They will have organised your taxi transfer, or for school pick up. This information would have been passed onto your consultant or your parents before the flight. If not, you will need to ask your parents to contact the guardian straight away.

Upon arrival, you will meet with the person who will be picking you up, or if you are making your own way to your school you will still have to inform your guardian. Remember to have your passport in hand and visa, BRP.

If you do have trouble finding your way when you arrive, please contact your guardian straight away. This will either be Winggee or Tiffany. If you cannot reach one of the guardians try to contact the other.

Cash and credit cards- we understand that upon arrival your parents would have given you either a card or money to put into a bank. It is important that you keep your cash safe and be careful about where you put your card. If you would like your guardian to help you create a UK bank account to keep safe of your cash and for easier money transfer from your parents, you will need to let them know so that they can arrange this with the school.

Hand Luggage

- 1. Please bring all of the original copies as well as scanned copies of passport etc. in the case of an emergency (HKID for Hong Kong)**
- 2. Make sure that you bring with you your passport, visa and flight tickets as you will need all of these in order to check in/bag drop.**
- 3. CAS and letter of acceptance from your new school**
- 4. Evidence of your/your parent's ability to pay your school fees**
- 5. Previous qualification certificates if requested by the school**
- 6. Insurance Documents**
- 7. Address and contact details of the school that you will be attending, plus information about the person that will meet you in the UK when you arrive and the date and time of your arrival**
- 8. Money- a small amount of money either in the form of sterling, traveller's cheques or a credit card (please try to keep this in either a money belt or an extremely secure inside pocket of your bag)- make sure if you are using travelers cheques that you note down the numbers of the cheques.**
- 9. A list of any important items that are in your baggage, just in case anything gets lost and you have to make an insurance claim.**
- 10. Any medical documentation including any medical certificates/vaccination certificates and any doctors letters if required.**
- 11. Please remember that most airports have restrictions on sharp and flammable objects. Many also require liquids to be in containers of 100ml or smaller, packed in a clear plastic bag. Check with your airline before traveling. And also remember you must tell your guardian that you are traveling on a plane before so they can authorise a letter to the airline to confirm.**
- 12. Make sure that you check what the weight and size restriction for hand luggage is with your airline.**

In 'Hold luggage'

- 1. All weather clothing and shoes- remember an umbrella and shoes that are comfortable for long distance walks.**
- 2. Casual clothes for after school and weekends.**
- 3. Plug adapter for any electrical items that you are bringing with you**
- 4. Posters, family photos, souvenirs- anything to make your new room feel more like home!**

5. Any previous school books/work that may help you when studying at your new school

6. Make sure that you select a backpack/suitcase that you can carry. Do not over pack your suitcase- there will be many opportunities to buy anything extra that you may need when you are in the UK.

7. Your new school will advise you as to the school policy for bringing your own computer, phone, music system etc. If you do decide to bring any of this equipment with you then you should also bring the receipt with you showing when and where you bought the item. The receipt will help to prove to UK Customs Officials that you are going to be using these items yourself and that you do not intend to sell them onto others. This way your items will be exempt from customs duty.

8. Please remember when you are packing that there are certain items that you are not allowed to bring into the UK. For example, there are strict rules for importing certain foods from overseas. Please see the links below for further information or ask the British Mission/Embassy/High Commission/ Consulate General in your own country:

https://www.gov.uk/government/uploads/system/uploads/attachment_data/file/531649/Bringing_food_into_the_UK_leaflet.pdf

<https://www.gov.uk/duty-free-goods/arrivals-from-outside-the-eu>

<https://www.gov.uk/duty-free-goods/banned-and-restricted-goods>

<https://www.gov.uk/duty-free-goods/declaring-goods>

British Airways: 英國航空公司特別為 Amber Education 學生及家長而設的學生套票:

<http://www.amberedu.com.hk/Article/Read/5142>



琥珀教育學生專享: 套票優惠

- 1至4次往倫敦/英國特惠來回機票
- 可享雙倍寄倉行李限額 每件23kgs(合共46kgs)
- 英國目的地: Aberdeen, Belfast, Edinburgh, Glasgow, Leeds, Manchester, Newcastle, Jersey, Isle of Man以及歐洲43國家
- 免費更改飛行日期

歡迎致電英國航空查詢: 3071 5083

合作夥伴:
BRITISH AIRWAYS



Insurance: 「海外留學生保障計劃」請到琥珀教育專用購買網址投保*:

<http://www.acetravelinsurance.com.hk/ospamberhk05>

琥珀教育學生專享保費折扣優惠

安達「海外留學生保障計劃」保費每日HK\$10起, 能為您的子女提供一份週全保障:

合作夥伴:

CHUBB



24小時全
球緊急援
助服務



高達港幣
100萬海外
醫療保障



教育基金
保障



保障學業
中斷



保障課餘時
外遊旅程



保障所有
消閒運動

網上即時投保

- Name Tags Info -

HK: <http://www.clothestoyou.com.hk/cart.php>


<http://www.blanksheet.com.hk/collections/monocolor-sew-on-name-tags>

http://www.stickerkid.hk/hk_en/

UK: <https://www.mynametags.com>

Lodgement Deposit - Monthly Summary Sample

Amber Guardianships will provide a monthly statement after the student has started the school term.



AMBER[®] EDUCATION
The Global Education Expert

Date Issued: _____

Student: Pamir Chan

Plan: Silver

Lodgement deposit - Monthly summary (2016-09)

Date	Particulars	Amount (GBP)	Total Amount (GBP)
1-Sep-2016	Opening balance		150.00
1-Sep-2016	Deposit received		1,000.00
			1,050.00
	LMA: Spending by Coordinator (Guardian)		
12-Sep-2016	Expense 1	22.50	
13-Sep-2016	Expense 2	2.30	
14-Sep-2016	Expense 3	4.20	
15-Sep-2016	Expense 4	1.50	
16-Sep-2016	Expense 5	0.95	
17-Sep-2016	Expense 6	7.20	
18-Sep-2016	Expense 7	1.50	(61.15)
	LMA: Spending by Host family		
2-Sep-2016	Expense 1	105.00	
20-Sep-2016	Expense 2	300.00	
29-Sep-2016	Expense 3	350.00	
30-Sep-2016	Expense 4	10.00	(665.00)
30-Sep-2016	Ending balance		944.85

Notes:-

1. In order to keep account active parents are required to reinject once ending deposits fall below GBP 500.00. Amber will reserve the right to withhold our services until funds are made available.
2. If any discrepancies are found, please report within 14 days from the date of this statement.

Safety Note: The AEGIS standard and UK Legislation for the guardianship services:

Students under the age of 16 are not allowed to travel out of area alone even though they may have their parents' permission. If students under 16 wish to travel out of area, they must be accompanied by an adult (21 years+). On a day trip they must return at an appropriate time set by the Local Co-ordinator. Out of area is defined as an area that is under the care of the student's assigned Local Co-ordinator.

If a student is over the age of 16 and wishes to go out of area, they may do so but we will need written permission from agents/parents. This would only be applicable to a day trip and not an overnight stay unless accompanied by an adult (21 years+). Students under the age of 16 may not travel in and around London unless accompanied by an adult (21 years+).

Students are never permitted to stay in University halls of residence. If a student wishes to stay anywhere except with a Amber Guardianships host family, Amber Guardianships must have the address of where they are staying, contact phone numbers and photo ID of the responsible adult (21 years+) that they will be staying with. Students must not stay in a hotel/hostel overnight unless they are accompanied by an adult (21 years+) of the same gender.

Amber Guardianships must have photographic evidence of ID and age of the adult (21 years+) responsible for the student. Written parental consent will be required for any of the above. AG must receive all relevant documentation and permissions in writing for students wishing to stay anywhere that is not a AG host family at least 72 hours before departure.

AEGIS Contact

Yasemin Wigglesworth, Executive Officer yasemin@aegisuk.net

Elaine Austin, Administration Assistant elaine@aegisuk.net

Sharon Sverdlhoff, Inspections Administrator sharon@aegisuk.net

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Stonehouse
Gloucestershire
GL10 3RF**

Tel: +44 (0) 1453 821293

info@aegisuk.net

Amber Policies

Amber list of policies can be accessed on the Amber UK website: <http://www.amberedu.co.uk/>

When you have time, please review the policies. If there are any questions about the information, please contact marketing@amberedu.co.uk or alex.leung@amberedu.co.uk

List of policies

- Data protection- GDPR
- Safeguarding and child protection
- Confidentiality and information
- Missing student
- Bullying & cyber bullying – E safety
- Student handbook
- Parent handbook
- Complaints policy
- Anti- radicalisation

Amber Guardianships – Service Information

Amber Education (HK / China / Others)

Student Name: _____
School Name (Postcode): _____
Consultant: _____
Email: _____
Tel: _____

Amber Guardianships (UK)

Guardianship Coordinator: Mrs Winggee Siu (London Office)
Email: winggee.siu@amberedu.co.uk
Tel: +44 20 7734 0274
24|7 Emergency: +44 749 735 6360 | +44 749 735 6361 |
Director: Mr. Harry Lee
Manager: Mr. Alex Leung
Email: AG@amberedu.co.uk

Guardian Name: _____
Email: _____
Mobile: +44 _____
Address: _____ UK

Host Family name: _____
Location: _____