AMBER GUARDIANSHIPS 琥珀教育監護人





Partner With:







或



The Amber Guardianships — UK

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琥珀教育監護人Amber Guardianships 榮獲AEGIS最高等級 Gold Standard金獎殊榮

金級認證是高質素監護服務的最高榮譽,獲此榮譽者具有學生監護的最高水平。英國倫敦琥珀監護服務,顯示了倫敦琥珀的專業和高質素監護服務,再次獲得公認評核機構的認可。這也是繼取得AEGIS(The Association for the Education and Guardianship of International Students)和BSA的雙重認證後,倫敦英知的高質素監護服務的再一次肯定。與國國際學生教育及監護聯會經過嚴格遴選



後,對能向學生、家長、學校提供高水準的服務的監護公司發出金級認證。倫敦琥 珀榮獲金級認證,顯示我們能在整個的英國求學過程中、為學生和家長提供令他們 有信心的、貼心的、全面的監護服務,保證學生的安全。

Amber Guardianships has successfully gained AEGIS Gold standard accreditation. AEGIS (Association for the Education and Guardianship of International Students) inspects and offers accreditation to guardianship organisations who provide the highest levels of care and support to students, parents, agents and schools. Amber Guardianship's successful inspection provides our students and parents with confidence that we can safely look after your child throughout their education in the UK. Full Gold Standard Accreditation is the most prestigious accolade that a guardianship agency can hold and is recognised at the benchmark for the highest standards of safeguarding and care in the guardianship of international students.



關於我們

琥珀監護人服務創立於2015年,公司總部設於倫敦市中心。琥珀教育與英國寄宿學校、寄宿家庭、國際學生和家長有著密切聯繫,同時亦與英國約400所寄宿學校緊密合作,為國際學生提供專業、頂級和貼心的監護人服務。因應家長和學生的不同需要,琥珀監護人服務提供四個不同類型的計劃供其選擇。服務由居英悠久及經歷資深的港人主理。監護人精通廣東話、普通話和英語等語言,溝通無間。

我們的宗旨:

- 在英國留學期間,為學生的福利事宜提供最佳適切的支援
- 授權擔任學生監護人,代表學生家長,為學生提供專業建議及支援
- 確保學生在英國逗留期間的安全,以及提供貼心的照顧
- 推薦和安排優質寄宿家庭

About Us

Amber Guardianships was established in 2015. The office is located in the City of London. Amber Education has a strong relationship with over 400 British Boarding Schools, and it works extensively with host families, international students and parents in the UK. In addition, Amber Guardianships offers professional and top-class services. 4 service packages are offered to suit and satisfy individual needs. Services provided by our experierced staffs from Hong Kong who lived in the UK for decade(s). Our guardians communicates fluently in Cantonese, Mandarin, English, and other languages.

Our objectives are:

- To provide trustworthy and reliable guardianship services during students' time abroad.
- To deliver comprehensive support to students as their safety and wellbeing are a priority at all times.
- To give parents a complete peace of mind in the knowledge that their child will be supported by Amber Guardianships.
- To provide a fully checked and quality host family for students to stay with.



英國大部分寄宿學校要求海外學生在英國擁有一個監護人。監護人擔任一個監護人們的角色,他們的角色。所有一個監護人們的角色。所有一個監護人們的有支援可以對學生在英國沒有。就是可以委託英國大公司,擔任學生監護人的職責,他們可以委託英國不守一個大公司,擔任學生監護,也能遵不守可以,更是和於明的指引,更全和所國際學生在不能留校時的安全和照關際學生在不能留校時的安全和所知。

監護人做什麼?

監護人要履行的責任有很多。最直接易明的説法是,監護人會扮演家 長的角色,照顧學生在英國的生活 所需,包括以下幾項基本職責:

- 學生初抵埗後的機場接送和交通安排
- 全天候緊急聯絡
- 人身意外或突發疾病作出醫療安排
- 寄宿學校期中假(Half-Term)及 學期末(Term-End)的住宿及膳食 安排

部份家長想要子女獲得更貼身的照 顧,可以額外要求幾項監護人服務:

- 探訪學生的學校和宿舍家庭(如適用)
- 代表家長出席家長日,為子女跟 進學業情況
- 定期向家長匯報學生的學業進度,並就著選科、簽證和日常生活提供意見

The majority of UK boarding schools require overseas students to have a guardian. A guardian is reliable and responsible person living within the UK and be able to provide full support to students on behalf of their parents. International students without families or friends in the UK could choose a UK guardianship company to act as their guardians. This meets boarding school requirements and the UK visa and immigration guidelines, as well as ensure the safety of international students while they are outside schools.

What does the Guardian do?

During the students' stay in the UK, the guardian will play the role of parents to assist and care for their students. Below are some of the basic duties:

- Airport pick up/ transportation arrangement upon students' arrival;
- Emergency contact;
- Medical arrangement for personal accidents or sudden illnesses:
- Accommodation and meal arrangement for boarding school students during half-term break and end of term.

For parents who want additional parental care for their children, the following services could be added:

- Visit the student's school and host family/ home stay accommodation (if applicable);
- Represent parents on parents' days to follow up on their children study progress;
- Report regularly to parents on their children academic progress and provide expert advice on the selection of subjects, visa and their daily lives.



誰需要監護人?

以下的學生需要監護人:

- 18歲以下入讀寄宿中學的學生;
- 18歲以下入讀大學基礎課程的學生;
- 18歲以上入讀大學基礎課程及大學課程的學生,如有需要,也可以申請監 護人服務;

親友能擔任監護人嗎?

親友只須符合以下條件,便可擔任學 生的監護人:

- 持有英國護照;
- 年滿25歳;
- 長居英國並能提供固定的英國住址。

誰可以成為監護人?

監護人需要符合以下條件:

- 持有英國DBS(無犯罪紀錄證明);
- 年滿25歲或以上;
- 持有英國護照及長居英國。





Who needs a Guardian?

Student who needs a guardian:

- Students who are enrolled in boarding schools under the age of 18;
- Students under the age of 18 enrolled in university foundation courses;
- Students over the age of 18 and enrolled in university foundation courses and university courses can also apply for guardianship services if needed.

Can relatives and friends be the guardians?

As long as the relatives and friends meet the following requirements, he/she can serve as the guardian of the student:

- · Holder of a British passport;
- 25 years of age or above;
- Lives in the UK and possesses a permanent UK residential address.

Who can be a Guardian?

Guardians must:

- Hold an enhanced DBS (Disclosure and Barring Service) certificate holders;
- Be at least 25 years old;
- Hold a British passport and lives permanently in the UK.



琥珀監護人服務如何幫助家長?

琥珀監護人服務為家長提供四個監護人服務計劃, 以配合家長和學生的不同需要:



How does Amber Guardianships help parents?

The Amber Guardianships provides parents with four guardianships service plans to meet the different needs and requirements. These packages are:

無憂計劃 Carefree Guardianship 銀級計劃 Silver Guardianship 金級計劃 Gold Guardianship

卓越計**劃** Premier Guardianship

監護人可以中文及英文溝通。Our Guardians may communicate in Chinese and English.

無憂計劃(適合大學課程之學生):

• 適合對象:

✓ 16歲以上入讀「大學基礎課程」或 「大學」的學生提供基本監護人服務。

服務範圍:

✓ 家長聯絡:在有迫切需要的情況下與家長保持聯絡。

√ 機場接送:安排往返機場的交通。

✓ 交通安排:安排往返學校宿舍、寄宿家庭和英國各城市之間的交通。

✓ 緊急援助:緊急聯絡。就醫療,交通及住宿上作緊急安排。

(•服務費用:)

✓ 詳情請參考價目表 (以上服務要額外付費)

• 額外服務及費用:

√ 如學生在復活節、聖誕節及暑假期間需要監護人服務,每次需要額外收費£600。

Carefree Guardianship (For University Courses):

Suitable student:

✓ Students who are enrolled in "University foundation courses" or "Universities" over the age of 16

Service provides:

- ✓ Contact parents: Contact parents under urgent and special circumstances.
- ✓ Airport pick up: Transport transfer arrangement.
- Transportation arrangement: Transport arrangement to and from the schools/homestay accommodation in the UK under urgent and special circumstances.
- ✓ Emergency assistance: Emergency contact, emergency arrangement for matters related to medical , transportation and accommodation issues.

Service Charge:

√ Please refer to the fee table for more details (Extra charges will apply to the above services).

Additional service and charge:

✓ If the student needs guardianship service during Easter, Christmas or summer holidays, an extra £600 will be charged each time.



銀級計劃:

• 適合對象:

16歲以上的學生及持有香港護照/海外護照之學生。

•服務範圍:

家長聯絡:與家長保持聯絡。 機場接送:安排機場往返的交通。

交通安排:安排學校宿舍或寄宿家庭往返英國各城市的交通。 緊急援助:緊急聯絡。就醫療,交通及住宿上作緊急安排。 住宿及膳食安排:寄宿學校期中假及學期末的住宿及膳食安排。

• 服務費用:

詳情請參考價目表 (部份服務要額外付費)

• 額外服務及費用:

如學生在復活節、聖誕節及暑假期間需要監護人服務,每次需要額外收費£500。

Silver Guardianship:

Suitable student:

✓ Students over the age of 16 and Hong Kong/ Overseas passport holders.

Service provides:

- ✓ Contact parents: Regular contact with parents.
- ✓ Airport pick up: Transport transfer arrangement.
- √ Transportation : Transport arrangement to and from school accommodation/ host family within the UK.
- √ Emergency assistance: Emergency contact, emergency arrangement for matters related to medical, transportation and accommodation issues.
- ✓ Accommodation and meal arrangement: Accommodation and meal arrangement during half-term or end of term for those studying at boarding school.

Service Charge:

✓ Please refer to the fee table for more details (Extra charges will apply to the above services)

Additional service and charge:

√ If the student needs guardianship service during Easter, Christmas or summer holidays, an extra £500 will be charged each time.







24小時尊貴群組 24 Hours Exclusive Chat Group

金級計劃:

• 適合對象:

✓所有學生適用,特別適合寄宿學生。

服務範圍:

✓ 家長聯絡:緊密更新學生情況。

√ 機場接送:安排機場往返學校宿舍或寄宿家庭的交通。

✓ 交通安排:安排學校宿舍或寄宿家庭往返英國各城市的交通。

✓ 緊急援助:緊急聯絡。就醫療,交通及住宿上作緊急安排。✓ 住宿及膳食安排:寄宿學校期中假及學期末的住宿及膳食安排。

✓ 住宿探訪:學生初抵埗後的日間住宿探訪一次。

√ 緊急探訪:學生在英期間,如身體嚴重不適或被送醫院、航班延遲或取消、住宿安排有問題、被學校

停課等情況的緊急探訪,每學年一次。

✓ 家長聚會:代表家長出席家長日,為子女跟進學業情況,每學年一次。

✓ 家長支援:教育顧問會定期向家長匯報學生的學業進度,並就著選科、簽證和日常生活提供意見。

• 服務費用:

✓ 詳情請參考價目表(部份服務要額外付費)

• 額外服務及費用:

✓如學生在復活節、聖誕節及暑假期間需要監護人服務,每次需要額外收費£400。

Gold Guardianship:

Suitable student:

√Suitable for all students

Service provides:

✓ Contact parents: Frequent updates.

- ✓ Airport pick up: Transport arrangement to and from school/ homestay.
- √ Transportation : Transport arrangement to and from school dormitories/ homestay within the UK.
- ✓ Emergency assistance: Emergency contact, emergency arrangement for matters related to medical, transportation, accommodation and academics issues.
- ✓ Accommodation and meal arrangement: Accommodation and meal arrangement during half-term or end of term for those studying at boarding school.
- ✓ Accommodation visit: One of daytime accommodation visits ofter the student arrival.
- Emergency visit: While the student is in the UK, when they come across situations such as serious illness or hospitalisation, delay or cancellation of flight issues with accommodation arrangement, school suspension, etc., emergency visit, one time each year.
- ✓ Parents gathering: Representing parents on parents' days to follow up on their childrens' study progress, once per year.
- ✓ Parental support: Report regularly the progress of the student to the parents and provide expert advice on the selection of subjects, visas and daily life, via education consultant.

Service Charge:

✓ Please refer to the fee table for more details (Extra charges will apply to the above services)

Additional service and charge:

✓ If the student needs guardianship service during Easter, Christmas or summer holidays, an extra £400 will be charged each time.



AMBER® EDUCATION The Global Education Expert

卓越計劃:

適合對象:

✓ 所有學生適用,特別適合需要更貼心服務的學生。

服務範圍:

✓ 家長聯絡: 尊貴群組聯繫。

√ 機場接送:安排機場往返學校宿舍或寄宿家庭的交通。

✓ 交通安排 : 安排學校宿舍或寄宿家庭往返英國各城市的交通。

✓ 緊急援助: 24小時本地/英國緊急聯絡。就醫療,交通及住宿上

作緊急安排。

✓ 住宿及膳食安排:寄宿學校期中假(Half-Term)及學期末(Term-End)的住宿及膳食安排。

✓ 住宿探訪: 學生初抵埗後的日間住宿探訪一次。

✓ 緊急探訪:學生在英期間,如身體嚴重不適或被送醫院、航班延遲或取消、住宿安排有問題、被學校 停課等情況的緊急探訪,每學年兩次探訪。

✓ 家長聚會:代表家長出席家長日,為子女跟進學業情況,每學年三次。

✓ 家長支援:教育顧問會定期向家長匯報學生的學業進度,並就著選科、簽證和日常生活提供意見。

✓ 額外探訪:學生初抵埗探訪及緊急探訪外,每學年一次到訪學校、宿舍家庭或參加學校活動。

• 服務費用:

✓ 詳情請參考價目表

• 額外服務及費用:

✓如學生在復活節、聖誕節及暑假期間需要監護人服務,不需要額外收費。(已豁免)

Premier Guardianship:

Suitable student:

✓ Suitable for all students with extensive care.

Service provides:

✓ Contact parents: Unlimited contact with exclusive chat group.

✓ Airport pick up: Transport arrangement to and from school/ homestay.

√ Transportation: Transport arrangement to and from school dormitories/ homestay within the UK.

✓ Emergency assistance: 24 hours domistic/UK, emergency contact, emergency arrangement for matters related to medical, transportation, accommodation and academics issues.

✓ Accommodation and meal arrangement: Accommodation and meal arrangement during half-term or end of term for those studying at boarding school.

√ Accommodation visit: One of daytime accommodation visits after the student arrival.

- Emergency visit: While the student is in the UK, when they come across situations such as serious illness or hospitalisation, delay or cancellation of flight issues with accommodation arrangement, school suspension, etc., emergency visit, two times visit for the academic year.
- ✓ Parents gathering: Representing parents on parents' days to follow up on their childrens' study progress three times each year.
- ✓ Parental support: Report regularly the progress of the student to the parents and provide expert advice on the selection of subjects, visas and daily life via education consultant.
- ✓ Extra visits: Apart from the visits after the students' initial arrival there will be one extra day visit for the student per academic year on matter related to school, accommodation or school activity participation.

Service Charge:

√ Please refer to the fee table for more details (Extra charges will, apply to the above services)

Additional service and charge:

 ✓ If the student needs guardianship service during Easter, Christmas or summer holidays, no additional charges is needed. (Inclusive)



(受條款及細則約束) Terms and conditions apply





24小時尊貴群組 24 Hours Exclusive Chat Group



琥珀監護人申請程序

- ・2 琥珀顧問與倫敦總部聯繫,安排適合之監護人。
- ··③ 在教育顧問的安排下,家長、學生和監護人建立社交媒體聯絡群。(只適用於金級計劃及卓越計劃)
- · <u>(4</u> 監護人通知學校已經獲委任成為學生的監護人,並向學生發出文件,協助學生申請簽證和安排一切入學相關事宜。

Amber Guardianships Application Process

- Students and parents contact the Amber Education consultant to arrange the application for guardianship

 Parents fill in the registration form and provide the required supporting documents

 Sign the contract and pay according to the plan chosen

 Registration completes
- ... The Amber consultant will contact the London headquarter to arrange a suitable guardian.
- Parents, students, and guardians establish social media contact groups which will be arranged by the education consultant. (Applicable to Gold or Premier Plan only)
- The guardian informs the school that he or she has been appointed as a guardian of the student, and issues documents to assist the student apply for a visa and handle all admission related matters.



琥珀教育監護人價目表 生效日期: 1/1/2024

		無憂計劃 Carefree Guardianship	銀級計劃 Silver Guardianship (持有香港或海外護照)	金級計劃 Gold Guardianship	卓越計劃 Premier Guardianship	
費用	報名費	£200	£200	£200	£200	
	服務年費 (學期間)	£350 每學期	£1,800	£3,500	£6,000	
	寄存按金	£900	£2,000	£2,000	£2,000	
	監護人簽證信, 與學校登記監護人	√ 大學/基礎課程	1	✓	✓	
重要	緊急援助	✓	✓	✓	✓	
	監護人初次會議 (網上)	@£60	✓	✓	✓	
	家長/學生網上會議	@£60	@£15	@£10	✓	
	Whatsapp/ WeChat 尊貴群組	× (每星期£250)	× (每星期£150)	1	1	
食住行 *1*3*4 (不包括車費/	機場接送安排費 (另加額外費用)	£300+ 交通費及雜費	£200+ 交通費及雜費	£150+ 交通費及雜費	抵埗後一次 免費接見服務 *2△	
	交通*1*3	@£60	@£25	@£15	全年免費安排	
	額外項目(少於£500)	@£60	@£35	@£25		
交通費)	住宿及膳食安排 (最少兩晚起)	£150/晚 ≥ £65/晚 (以地區而定)				
		緊急/特別安排:每次另加£150 (如有)				
探訪 *1*3 (少於 2.5小時)	a	日間每次 £400+	日間每次 £300+	每年3次免費	每年6次免費	
	探訪費/ 出席家長會面	交通費及雜費 夜間每次 £550+ 交通費及雜費	交通費及雜費 夜間每次 £450+ 交通費及雜費	期後 日間每次£200+ 交通費及雜費 夜間每次£350+ 交通費及雜費	期後 日間每次£100+ 交通費及雜費 夜間每次£250+ 交通費及雜費	
其他 *1*3	網上家長日	@£60	@£60	@ £50	免費	
	文件翻譯	@ £200	@£100	@£50	免費	
	協助托運	@£200+運費	@£100+運費	@£80+運費	免費+運費	
	長假期費	@ £600	@£500	@£400	免費	
	長假行李寄存*	@£600	@£500	@£400	免費	

- *1 支出費用從學生的寄存按金中扣除,剩餘按金會在相同戶口退還
- *2 只適用於學生初抵埗後的首個學期
- *3 額外收費: 所有交通費用, 住宿費用, 職員工作時餐飲費用, 雜項服務費, 職員的來回車費/額外住宿
- *4 如預訂超過6晚者,將以較低價格計算
- # 緊急探訪 例如學生感到生理/心理嚴重不適,監護人可作即時探訪以了解狀況,並即時向家長滙報
- * 所有計劃已包括監護人簽證信*
- △ 已包括職員的來回車費,但不包括學生或家人的車資
- + 每學生兩件行李,另加運費。任何損壞或遺失,不作賠償。需通過保安驗查,確保不包合任何不法物品。
- 注意:所有收費如有更改,不作另行通知。



Amber Guardianships Fee Table Effective Date: 1/1/2024

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		Carefree Guardianship	Silver Guardianship (Hong Kong/ Overses) Passport Holders	Gold Guardianship	Premier Guardianship	
Charge	Registration Fee	£200	£200	£200	£200	
	Year Fee (Term Time)	£350 Per Term	£1,800	£3,500	£6,000	
	Deposit	£900	£2,000	£2,000	£2,000	
Important Issues	Provide guardian letters in response to visa requirements	√ University/ Foundation	✓	1	√	
	Emergency assistance	√	√	✓	✓	
	Guardian First Meeting (Online)	@£60	✓	~	✓	
i	Online Meeting: Parents/Students	@£60	@£15	@£10	✓	
	Whatsapp/ WeChat Group	X (£250 per week)	X (£150 per week)	✓	✓	
Daily matters (Food/	Airport Transfer Fee (Plus others cost)	£300+ Transportation	£200+ Transportation	£150+ Transportation	One Free Greeting Service *2∆	
Accommodation/	Transport *1*3	@£60	@£25	@£15	Whole Year	
Transport) *1*3*4 (Transportation Cost	Other Services (Less than £500)	@£60	@£35	@£25	Free Arrangement	
Not Included)	Accommodation with Meals (At	£150/Night ≥ £65/Night (According to the area)				
	Least 2 Nights)	Emergency/ Special Arragement : £150 Per Arrangement				
	Visit/ Parent Meeting	£400 Per Day Per Visit	£300 Per Day Per Visit	Include 3 Times Per Year	Include 6 Times Per Year	
Visit *1*3 (Less than 2.5 Hours		+Transportation	+Transportation	£200 Per Day Per Visit +Transportation	£100 Per Day Per Visit +Transportation	
Contact)		£550 Per Day Per Visit +Transportation	£450 Per Day Per Visit +Transportation	0250	£250 Per Day Per Visit +Transportation	
	Online Parent Meeting	@£60	@£60	@£50	Free	
Others	Document Translation	@£200	@£100	@£50	Free	
*1*3	Removal Arrangement	@£200 +Delivery Cost	@£100 +Delivery Cost	@£80 +Delivery Cost	Free +Delivery Cost	
	Long Holiday Surcharge	@2600	@£500	@£400	Free	
	Long Holiday Luggage Storage ⁺	@£600	@£500	@£400	Free	

¹ Expenditure is deducted from the student's lodgment deposit, the remaining deposit will be returned to the same account.

*2 Only applicable to the first semester after the student initial arrival.

Issue guardian letter for visa application*

△ Including staffs: two ways transportation cost, not include the student nor the parent(s) transportation cost.

+ Two luggages per student, exclude shipment fee(s). No compensation for any lost/ damage, security check required, no illegal item(s) should be contained.

Attention: Prices are subjected to change without pior notice

³ Extra charges: All Transportation Costs, Accommodation Charges, Staff Meals, Miscellaneous Services Charges, Staff Transports, Staff Extra Accommodation, 4 The lower price range will be applied, for these with over 6 nights booking # Emergency Visit - For example, if a student feels serious physical or mental discomfort, the guardian can make an instant visit to understand the situation and report it to the parents immediately.



	費用包括				
服務年費	✓ 一年費用涵蓋一個「學術年度」的監護人服務計劃				
	✓ 不包括復活節、聖誕節及暑假				
	✓ 按金全數寄存在學生按金帳戶內✓ 按金應保持不低於 £2000;低於 £2000會發出增值通知				
	✓ 根據服務性質在學生按金帳戶內扣除開支費用				
	✓ 以下的服務項目將會以學生按金支付: (依照計劃收取)				
	 機場接送/監護人接送:日間(7am-6:59pm) 收費每次 收費為 £150- £300 (另加車資及職員車費等) 				
	• 夜間(7pm-6:59am) 收費每次收費為 £250- £550 (另 加車資)				
	• 交通安排:每程收費為 £15- £60 (另加車資及職員車 費等)				
寄存按金	• 額外銀行過數服務:每次收費為£25-£60;每£500另加收£20行政費用;每月只限2次大額代附服務。				
	 住宿及膳食安排:參加銀級(Sliver Guardianship)、 金級(Gold Guardianship)及卓越(Premier Guardianship) 計劃的學生,蘇格蘭、倫敦及附近地區的每晚住宿收 費為 £65- £150,其他地區的每晚收費 £65- £150;參 加無憂計劃(Carefree Guardianship)的學生,每晚住宿 收費為 £150 (最少兩晚) 				
	 住宿探訪、緊急探訪及額外探訪:每次日間探訪收費為 £100-£400,而夜間探訪收費為£250-£550,計劃以 外(2.5小時後)的每小時額外收費為£100(另加車資及 職員車費等) 				
	 復活節及聖誕節收費:如學生在復活節、聖誕節及暑假期間需要監護人服務,需要額外每次收費£400/£500/£600;卓越計劃已「免費」包括(卓越計劃已豁免總值高達£1,800) 				



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